



Executive Committee Meeting

Minutes

Tuesday, July 29, 2014
 4:30 pm-6 pm U-SU Board Room #303 AB
 Attendees: Executive Committee & General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at 4:37 PM

b. Roll Call

Shane Vera	President	<input checked="" type="checkbox"/> Present
Dean Truong	Vice President for Administration	<input checked="" type="checkbox"/> Present
Nicholas Carrillo	Vice President for Academic Governance	<input checked="" type="checkbox"/> Present
VACANT	Vice President for Finance	
Ruth Ramos	Secretary/ Treasurer	<input checked="" type="checkbox"/> Present
Lisa Vittayaruskul	College of NNS	<input checked="" type="checkbox"/> Present
Vacant		
Vacant		
Tania Cabrera	Chief Justice	<input checked="" type="checkbox"/> Present
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Present
Letycia Gomez	University President's Designee	<input checked="" type="checkbox"/> Present
Guests of the Gallery	Marcus Rodriguez	

c. Approval of Agenda (action):

Offered By:	Lisa Vittayaruskul	Seconded by:	Dean Truong				
Motion to approve the adoption of Agenda for Tuesday, July 29, 2014.							
Discussion:							
-Strike and A&C III New Business S/B July 15.							
All in Favor	ALL	Opposed	0	Abstained	0	Motion:	Passed

d. Approval of Minutes (action):

Offered By:	Ruth Ramos	Seconded by:	Nicholas Carrillo				
Motion to approve the minutes for Tuesday, July 15, 2014							
All in Favor	ALL	Opposed	0	Abstained	0	Motion:	Passed

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.

- * None
- * Meeting with Jennifer and Fred about collaborating with them on future events.
- * Collaborating University wide committee.

III. New Business

a. Policy 015 Cabinet of academic Senators/Shared Governance: The committee shall review the proposed revisions to policy 015.

- * Shane Vera: Transition folders should be done quarterly rather than waiting to the end of the year.

- ☛ Sasha Perez: Great idea; tie it into the bi-weeklies.
- ☛ Intef W. Weser: agreed with Sasha Perez.

b. Establishing quarterly transitional folders: The committee shall discuss having quarterly transitional folders.

- ☛ Shane Vera: Is there a procedure for changing the questions asked. Bi-weekly, online, transitional folders.
- ☛ Intef W. Weser: task force has been established for bi-weeklies.
- ☛ Nicholas Carrillo: Additional process to add members.
- ☛ Intef W. Weser: Will need to revisit the process when we move to semester.

c. Student bill of rights: The committee will discuss the implementation of A Cal State LA Student Bill of Rights.

IV. Reports

a. A.S.I. President: Shane Vera

- ☛ Orientation going very well

b. A.S.I. Vice President for Administration: Dean Truong

- ☛ Program proposals are in would like budget to plan homecoming.
- ☛ Intef W. Weser: Looking at the end of August.
- ☛ Shane Vera: Would like it sooner.
- ☛ Intef W. Weser: Out of our hands

c. A.S.I. Vice President for Academic Governance: Nicholas Carrillo

- ☛ Shared Governance let students
- ☛ Advisement Assessment; for the semester conversion.
- ☛ Surveying students to see how to establish advisement for services

d. A.S.I. Vice President for External Affairs and Advancement

- ☛ Sasha Perez: CSSA Long Beach
- AB1233 non-profit codes
- Executive Committee cannot act on behalf of the Board.
- No Committee can act on behalf of the Board

e. A.S.I. Secretary/ Treasurer: Ruth Ramos

- ☛ NONE

f. A.S.I. College Representatives

- ☛ Lisa Vittayarukskul:
- Stem Fair happening in winter NSS College
- Lisa now chairs the CCOE

g. A.S.I. Staff : Intef W. Weser and Marcus Rodriguez

- ☛ Intef W. Weser: VPF and Elections Orientation Committee open.
- ☛ CSUnity: Pick up Vans Wednesday at about 4PM.
- ☛ Website: Looking at prospective companies visit the website and see the new looking.
- ☛ If there is something in the office not functioning, let Dena know
- ☛ Sasha Perez: Work on something that can be distributed to faculty and staff.

h. University Designee: Letycia Gomez

- ☛ NONE

V. Discussion

a. Executive officer workload – The committee will review the current workload for Executive Officers and discuss possible adjustments to ensure equity.

- ☛ Sasha Perez: Strategic and Executive and CSSA

- ✦ Dean Truong: All intern all discussing not being on shared.
- ✦ Ruth Ramos: Chairing shared Governance
- ✦ Sasha Perez: Sit on University wide Committee have a list of who is on what committee

b. A.S.I. Alumni: The Committee will discuss how A.S.I. can develop a stronger connection with A.S.I. Alumni.

- ✦ Nicholas Carrillo: Alumni Associates, contact students that we know that were ASI Members. Would be good to see others past that have been in our position.
- ✦ Sasha Perez: Ask Alumni for help. Past members can be used to help us develop our events.
- ✦ Ruth Ramos: Have an alumni event.
- ✦ Shane Vera: Would like to have an alumni directory. Pull out the discussion of bi-weeklies. Ashley will be really involved. Angel working on volunteer program. Ryan combination of checklist. Venue set to go. Final agenda.
- ✦ Nicholas Carrillo: We should have an ASI Alumni ad HOC committee.
- ✦ Intef W. Weser: If money \$\$ is involved VPF should be involved.

c. A.S.I. Leadership & Retreat Schedule Update- The committee will review updates regarding the retreat and leadership preparation training for the summer.

- ✦ NONE

d. Committee recruitment Timeline and Strategies: The committee shall discuss the strategies that each branch of A.S.I. can take on as well as establish a timeline for committee recruitment.

- ✦ End of October to have meeting
- ✦ Sasha Perez: University wide committees
- ✦ Kevin Baske to circulate our open position.
- ✦ Possible campus wide committee. Process map for recruitment
- ✦ Ruth Perez: Have a competition to see who recruits the most students.
- ✦ Shane Vera: Great Idea!
- ✦ Nicholas Carrillo: Great Idea!

e. Establishing a volunteer shadowing program: The committee will discuss the logistics of establishing an A.S.I. Shadowing Program.

- ✦ Every Orientation freshman are directed to A.S.I. for involvement opportunities.
- ✦ Angel Sanchez: will be very helpful
- ✦ Marcus Rodriguez: Have we had a reply feedback story on front page. "Welcome to New Students."
- ✦ Nicholas Carrillo: Have recruiting talking points
- ✦ Dean Truong: Push for Summer deadlines. Have a volunteer mixer. Dean as an incentive have Presidential Volunteer award.
- ✦ Nicholas Carrillo: Would like to continue this topic at next meetings
- ✦ Sasha Perez: Lots to do with freshman who will be handling this
- ✦ Shane Vera: Summer Fraihat is main person in charge Angel Sanchez will assist.
- ✦ Anything going out should be reviewed with Marcus Rodriguez and Ashley Joseph.
- ✦ Screaming eagles is different than a volunteer
- ✦ The volunteer program that we have been talking about is much beyond Screaming Eagles.
- ✦ Nicholas Carrillo: Are we getting input on all recruiting programs? Advisor should sit in on meetings.
- ✦ Nicholas Carrillo: Volunteer we need to take a more positive approach.

f. BOD Agenda- The committee will discuss potential agenda items for the next BOD.

- ✦ Retreat
- ✦ CSUnity reports (Summary) from all that went
- ✦ Calendar Draft
- ✦ Codes of Procedure Legislative procedure
- ✦ AB1233 legalized as being non-profit

VI. Adjournment

Offered By:	Ruth Ramos	Seconded by:	Nicholas Carrillo		
Motion to adjourn the meeting at <u>6:00</u> pm.					
in Favor	ALL	Opposed	0	Abstained	0
Motion:		Passed			

Associated Students, Inc.
Executive Committee Meeting
Summary of Actions Taken
Tuesday, July 29, 2014

I. Organizational Items:

c. Approval of Agenda (action):

Offered By:	Lisa Vittayarukskul	Seconded by:	Dean Truong			
Motion to approve the adoption of Agenda for Tuesday, July 29, 2014.						
Discussion: -Strike and A&C III New Business S/B July 15.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes (action):

Offered By:	Ruth Ramos	Seconded by:	Nicholas Carrillo			
Motion to approve the minutes for Tuesday, July 29, 2014						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

VI. Adjournment

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Motion to adjourn the meeting at <u>6:00</u> pm.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

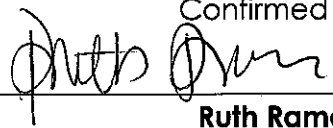
Official Minutes taken for the **EXECUTIVE COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Tuesday, July 29, 2014 in the U-SU 303AB. Approved by the A.S.I. Executive Committee on: Tuesday, August 12, 2014.

Prepared by:



Dena Florez, Office Manager of Administration and Services
Recording Secretary

Confirmed by:



Ruth Ramos
Secretary/Treasurer