



ASSOCIATED STUDENTS, INC.
5154 STATE UNIVERSITY DRIVE, ROOM 203
LOS ANGELES, CA 90032

MEMORANDUM

May 21, 2021

TO: William A. Covino, University President
Through Lisa Chavez, Vice President for Administration and CFO

CC: Carol Roberts-Corb, AVP Dean of Students
Aaron Burgess, Interim AVP Dean of Students
John Tchong, Director of Budget Administration

FROM: Diana Chavez, ASI President ^{DS} DC
Barnaby Peake, ASI Executive Director ^{DS} B P

SUBJECT: 2021-2022 ASI Operating Budget

Attached is the 2021-2022 ASI Operating Budget submitted by ASI Vice President of Finance, Josue Montenegro, and approved by the Board of Directors of Associated Students, Incorporated on Thursday, May 13, 2021.

The budget revisions have been reviewed internally by the AVP Dean of Students and the University Director of Budget Administration and is ready for review and approval.

If you have any questions, please contact Barnaby Peake, bpeake@calstatela.edu, 714-931-6219 (cell).

B U D G E T

CALIFORNIA STATE UNIVERSITY, LOS ANGELES



ASSOCIATED STUDENTS, INC.

2021 - 2022

B U D G E T



2021 - 2022

- ASI BUDGET -

APPROVED BY:

William Covino 6/8/21
WILLIAM A. COVINO DATE
UNIVERSITY PRESIDENT

DocuSigned by:
Lisa Chavez 5/28/2021 | 14:10 PM PDT
LISA M. CHAVEZ DATE
VP FOR ADMINISTRATION & CFO

DocuSigned by:
John Cheng 5/28/2021 | 12:50 PM PDT
JOHN CHENG DATE
DIRECTOR BUDGET ADMINISTRATION

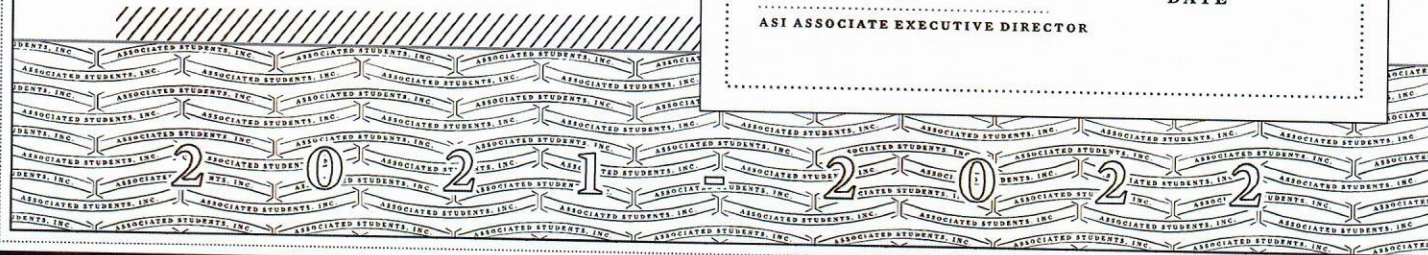
DocuSigned by:
Diana Chavez 5/28/2021 | 12:48 PM PDT
DIANA CHAVEZ DATE
ASI PRESIDENT

DocuSigned by:
Barbara Wake 5/28/2021 | 09:52 AM PDT
BARBARA WAKE DATE
ASI EXECUTIVE DIRECTOR

SUBMITTED BY

DocuSigned by:
John Contreras 5/28/2021 | 09:29 AM PDT
JOHN CONTRERAS DATE
ASI VICE PRESIDENT FOR FINANCE

DocuSigned by:
Dena Flores 5/28/2021 | 09:26 AM PDT
DENA FLORES DATE
ASI ASSOCIATE EXECUTIVE DIRECTOR



Operating Budget Proposed 2021-2022 Operating Budget

Approved by ASI Finance: 05/07/21
 Approved by ASI BOD: 05/13/21
 Approved by Administration:

The following is a draft of the 983 Organizational Operating Budget for the 2020-21 fiscal year. Amounts are subject to revision by the ASI Board of Directors.

Area	Function	Program/Function Area	Approved 20-21 Budget	Proposed 21-22 Budget	Difference
Projected Revenue			\$ (1,380,144)	\$ (1,540,926)	\$ 160,782
Projected Administration Expenditures			\$ 474,426	\$ 555,731	\$ 81,305
Projected Student Government Expenditures			\$ 508,410	\$ 501,435	\$ (6,975)
Projected Student & University Support Expenditures			\$ 355,904	\$ 437,532	\$ 81,628
Trailer System: ASI allocates 3% of the total trailer system funds toward reserves for contingency costs.					
Area	Function	Program/Function Area	Approved 20-21 Budget	Proposed 21-22 Budget	Difference
	Projected Current Year Revenue	\$53.75 per student per year	\$ (1,346,144)	\$ (1,357,621)	\$ 11,477
		Interest	\$ (16,000)	\$ (8,000)	\$ (8,000)
		Locker Revenue	\$ (4,000)	\$ (2,000)	\$ (2,000)
Revenue	Projected Programming and Student Support Revenue	Previous Year Rollover Revenue	\$ -	\$ (167,805)	\$ 167,805
		Movie Ticket Sales	\$ (500)	\$ (250)	\$ (250)
		Sea World Tickets	\$ -	\$ -	\$ -
		Knott's Ticket Sales	\$ (500)	\$ (250)	\$ (250)
		Consignment Sales	\$ (13,000)	\$ (5,000)	\$ (8,000)
Total Revenue			\$ (1,380,144)	\$ (1,540,926)	\$ 160,782
	Personnel	Staff Salaries & PTO	\$ 177,284	\$ 231,369	\$ 54,085
		Staff Benefits & VEBA Trust post retirement (\$5,000)	\$ 74,143	\$ 117,934	\$ 43,791
			\$ 313,927	\$ 395,803	\$ 81,875
		Staff Development	\$ 3,385	\$ 3,385	\$ -
		Dues/Subscriptions	\$ 1,043	\$ 1,043	\$ -
		Bank Charges	\$ 1,200	\$ 1,200	\$ -
	Supplies and Services	Operating Expenses (Supplies and Services)	\$ 7,363	\$ 6,793	\$ (570)
		Technology Related	\$ -	\$ -	\$ -
Administration		Payroll Charges	\$ 7,105	\$ 7,105	\$ -
		Human Resources	\$ 5,150	\$ 5,150	\$ -
			\$ 25,246	\$ 24,676	\$ (570)
	Travel	Seminars, Conferences, Memberships and Travel	\$ 2,997	\$ 2,997	\$ -
		University Accounting Services	\$ 59,287	\$ 59,287	\$ -
		Auditing Services & Contractual Services	\$ 26,893	\$ 26,893	\$ -
	Contracts, MOUs and Leases	Fee Collection Services	\$ 10,622	\$ 10,622	\$ -
		Insurance	\$ 8,000	\$ 8,000	\$ -
		Legal Services	\$ 5,000	\$ 5,000	\$ -
		Lease Chargebacks	\$ 22,453	\$ 22,453	\$ -
Total Administration			\$ 135,252	\$ 135,252	\$ -
			\$ 474,426	\$ 555,731	\$ 81,305

Operating Budget Proposed 2021-2022 Operating Budget

Approved by ASI Finance: 05/07/21
 Approved by ASI BOD: 05/13/21
 Approved by Administration:

The following is a draft of the 9&3 Organizational Operating Budget for the 2020-21 fiscal year.
 Amounts are subject to revision by the ASI Board of Directors.

Area	Function	Program/Function Area	Approved 20-21 Budget	Proposed 21-22 Budget	Difference
Projected Revenue			\$ (1,380,144)	\$ (1,540,926)	\$ 160,782
Projected Administration Expenditures			\$ 474,426	\$ 555,731	\$ 81,305
Projected Student Government Expenditures			\$ 508,410	\$ 501,435	\$ (6,975)
Projected Student & University Support Expenditures			\$ 355,904	\$ 437,532	\$ 81,628
Trailer System: ASI allocates 3% of the total trailer system funds toward reserves for contingency costs.					
Area	Function	Program/Function Area	Approved 20-21 Budget	Proposed 21-22 Budget	Difference
Student Government	Personnel	Staff Salaries & PTO	\$ 175,504	\$ 150,010	\$ (25,495)
		Student Salaries	\$ 49,500	\$ 49,500	\$ -
		Staff Benefits & VEBA Trust post retirement (\$5,000)	\$ 70,379	\$ 97,406	\$ 27,027
	Supplies and Services	Technology Related	\$ 295,383	\$ 296,916	\$ 1,532
		Marketing and Advertisement, Hospitality	\$ 9,165	\$ 9,165	\$ -
		Operating Expenses	\$ 10,700	\$ 10,700	\$ -
		Dues/Subscriptions	\$ 1,875	\$ 1,875	\$ -
		Amortization Expenses	\$ 5,198	\$ 5,198	\$ -
			\$ -	\$ -	\$ -
			\$ 26,938	\$ 26,938	\$ -
CSSA	Student Government Travel	\$ 16,330	\$ 16,330	\$ -	
	Travel (In State & Out of State)	\$ 5,705	\$ 5,705	\$ -	
ASI President's Budget	Hospitality	\$ 100	\$ 100	\$ -	
	Leadership Development	\$ -	\$ -	\$ -	
	Supplies	\$ -	\$ -	\$ -	
	Programming	\$ 1,000	\$ 1,000	\$ -	
Leadership Development & Specialized Training	Leadership Development	\$ 17,064	\$ 8,556	\$ (8,508)	
	Grant-In-Aid	\$ 145,891	\$ 145,891	\$ -	
Total Student Government			\$ 186,089	\$ 177,582	\$ (8,508)
			\$ 508,410	\$ 501,435	\$ (6,975)

Operating Budget
 Approve: **Proposed 2021-2022 Operating Budget**
 The following is a draft of the 9&3 Organizational Operating Budget for the 2020-21 fiscal year.
 Amounts are subject to revision by the ASI Board of Directors.

Approved by ASI Finance: 05/07/21
 Approved by ASI BOD: 05/13/21
 Approved by Administration:

Area	Function	Program/Function Area	Approved 20-21 Budget	Proposed 21-22 Budget	Difference
Projected Revenue			\$ (1,380,144)	\$ (1,540,926)	\$ 160,782
Projected Administration Expenditures			\$ 474,426	\$ 555,731	\$ 81,305
Projected Student Government Expenditures			\$ 508,410	\$ 501,435	\$ (6,975)
Projected Student & University Support Expenditures			\$ 355,904	\$ 437,532	\$ 81,628
Trailer System: ASI allocates 3% of the total trailer system funds toward reserves for contingency costs.					
Area	Function	Program/Function Area	Approved 20-21 Budget	Proposed 21-22 Budget	Difference
Student & University Support	Student Support	Student Organization Direct	\$ 55,000	\$ 95,000	\$ 40,000
		Funding and Co-sponsorships	\$ -	\$ -	\$ -
		Unrestricted Funding for the	\$ -	\$ -	\$ -
		Finance Committee	\$ 66,150	\$ 103,878	\$ 37,728
		Programming & Advocacy	\$ 28,125	\$ 28,125	\$ -
		Marketing and Advertisement,	\$ -	\$ -	\$ -
		Hospitality	\$ 149,275	\$ 227,003	\$ 77,728
		Student Book Voucher Program	\$ 12,000	\$ 12,000	\$ -
		Committee Permits/Vouchers	\$ 5,250	\$ 7,750	\$ 2,500
		ASI Scholarships & Awards	\$ 2,000	\$ 2,000	\$ -
Student & University Support	University Support	Children's Center	\$ 19,250	\$ 21,750	\$ 2,500
		EPIC	\$ 140,779	\$ 140,779	\$ -
		Dreamers Resource Center	\$ 10,000	\$ 10,000	\$ -
		Veterans Resource Center	\$ 13,000	\$ 13,000	\$ -
		Student Basic Needs	\$ 9,000	\$ 9,000	\$ -
		ECST Acceleration	\$ 10,000	\$ 10,000	\$ -
		Project Rebound	\$ 4,600	\$ -	\$ (4,600)
		Library Support	\$ -	\$ 6,000	\$ 6,000
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
Total Student & University Support			\$ 187,379	\$ 188,779	\$ 1,400
			\$ 355,904	\$ 437,532	\$ 81,628
Total Revenues			\$ (1,380,144)	\$ (1,540,926)	
Total Expenditures			\$ 1,380,144	\$ 1,540,926	
Net			\$ 0	\$ 0	